

FGCA Board Meeting

MINUTES

July 7, 2025

Fairfield Community Place

1330 Fairfield Road

7:00pm – 9:00pm

WELCOME & ACKNOWLEDGEMENTS

7:00pm

1. Land acknowledgment by James Coccola
2. Ice breaker – In one word, what is your favourite thing about summer?
3. Establish Quorum (9/12)

ACTION ITEMS

7:03pm

4. Review action items from last meeting: None

CONSENT AGENDA

7:03pm

5. Confirmation of Agenda. Anything to be added to or removed from the consent agenda for discussion?
6. Adoption of minutes from the June board meeting
7. Approval of new members

Motion to approve agenda, adopt minutes and approve new members. Moved by Helen.
Seconded by Vanessa. Carried.

NEW BUSINESS

7:04pm

8. Incoming board correspondence
9. City update – Jeremy Caradonna
 - 9.2 Q&A
 - 9.2.1 Offered that Doug Clarke could offer additional emergency preparedness workshops at FGCA
 - 9.2.2 City is exploring opt-in waste, recycling and compost pick-up for community centres (including FGCA), libraries and schools. FGCA expressed potential interest
 - 9.2.3 Council will be getting an update on Operating Agreements in next few weeks

Motion to go in camera. Moved by Don. Seconded by Helen. Carried.

In Camera

7:30pm

10. Finance Committee – budget presentation and questions
 - role of board vs EDs in approving salaries
 - contingency reserve requirements vs. preferences

-the plan to get to the \$710,000 contingency reserve is being looked at by the Finance Committee as part of the revenue development plan

11. Governance Committee – results & next steps on board survey

Motion to go out of camera. Moved by Don. Seconded by Helen. Carried.

NEW BUSINESS CONTINUED

8:18pm

12. Approval of 2025-26 budget

Motion to approve the 2025-26 budget as presented.

Moved by Helen. Seconded by Peter. Carried. Two abstentions: Jo and Daniel.

13. Committee reports

13.1 Update on process – combination of written and verbal depending on content

13.1.1 Please use the committee report template. VCAN can post minutes instead. Please advise the secretary if there is no report for the month so the agenda can be planned accordingly and the board can be aware of what reports to expect

13.2 Committee Chair updates

13.2.1 Exec - Board Social afternoon of August 16 or 17. Vanessa will send a Doodle for those two dates. Reminder to please let Quinn and Vanya know of their intentions to continue for another term

13.2.2 Finance – no additions

13.2.3 Governance – no meeting this month

13.2.4 NIC – report outstanding

13.2.5 Place and Programs – no meeting

13.2.6 CALUC – Daniel stepped in to support the recent meeting and provided an update

13.2.7 VCAN – July 30 meeting will include election of new executive

13.2.8 Communications – looking to find a meeting time. 50th Anniversary branding adopted

13.2.9 Governance/Operations – in research and jurisdictional scan stage

13.3 50th Anniversary – held first meeting, staff starting to plan and implement the streams of activity such as storytelling, fundraising and a special newsletter edition

14. Executive Director's report

14.1 Any outstanding bills? None

14.2 Operating Agreement update

MEETING CONCLUSION

8:55pm

15. Next Board meeting: September 8, 7:00pm. No August meeting

16. Action items from this meeting

16.1 Vanessa will send the board social doodle poll

16.2 Let Quinn and Vanya know your intentions for continuing with the board next year

17. Ice melter & questions arising out of today's meeting/open forum

Was tonight's meeting beneficial to you? What if anything can we do to improve future board meetings?

Motion to adjourn. Moved by Daniel. Seconded by Vanessa. Carried.

ATTENDANCE

Meeting Calendar	2024	2025									
Director	Nov 4	Jan 6	Feb 3	Mar 3	Apr 7	May 5	Jun 2	Jul 7	Sep 8	Oct 6	Nov 3
Anna Phelan	✓										
Bianca Wallace	✓	✓	X	✓	✓	✓	✓	✓			
Carrie Fuzi	✓	✓	✓	X	✓	✓	✓	✓			
Daniel Powell	✓	✓	X	✓	✓	✓	✓	✓			
Desiree Neufeld	✓										
Don Monsour	✓	✓	✓	✓	✓	✓	✓	✓			
Hayley Lapalme	✓	X	✓	✓	✓	✓	✓	X			
Helen McDonald	✓	✓	✓	✓	✓	✓	✓	✓			
James Coccola	✓	✓	✓	✓	X	✓	✓	✓			
Jennifer Causton	✓	X	✓	✓							
Johanna Henderson	✓	✓	✓	✓	X	✓	✓	✓			
Peter Hawker		✓	✓	X	✓	✓	✓	✓			
Quinn Fletcher	✓	✓	✓	✓	X	✓	✓	X			
Steve Roddick	✓	✓	X	✓	X	✓	✓	X			
Vanessa Gelhaar	✓	✓	✓	✓	✓	X	✓	✓			
Staff											
Debbie Banerjee	✓	✓									
Kristina Wilcox			✓	✓	✓	✓	✓	✓			
Vanya McDonell	✓	✓	✓	✓	✓	✓	X	✓			
City Reps	1	1	1	1	1	1		1			
Public	1		1	1	1	1	1	1			

X

Executive Director

X

Executive Director