

FGCA Board Meeting

**MINUTES**

November 4, 2024  
Fairfield Community Place  
1330 Fairfield Road  
7:00pm – 9:00pm

|                                       |        |
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| <b>WELCOME &amp; ACKNOWLEDGEMENTS</b> | 7:00pm |
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Chair: Past President

1. Land acknowledgment by Vanessa Gelhaar
2. Ice breaker
3. Establish Quorum (13/13)
4. How board meetings work & agenda overview

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| <b>ACTION ITEMS</b> | 7:30pm |
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5. Review action items from last meeting:
  - 5.1 Board members to provide feedback on the Community Voices agenda request form via Sharepoint by September 27 and the item will be carried forward to the October meeting. Complete.
  - 5.2 Vanya to respond to letter regarding the closure of TD Bank in Fairfield Plaza. Complete.
  - 5.3 Hayley and Don to help write the climate action submission to the City. Complete.

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| <b>CONSENT AGENDA</b> | 7:32pm |
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6. Confirmation of Agenda. Anything to be added to or removed from the consent agenda for discussion?
7. Adoption of minutes from the October 7 board meeting
8. Approval of new members

Motion to approve agenda, adopt minutes and approve new members. Moved by: Vanessa. Seconded by: Hayley. Carried.

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| <b>NEW BUSINESS</b> | 7:35pm |
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9. Board executive elections
  - 9.1 President: Quinn Fletcher nominated himself. Seconded by Don
  - 9.2 Vice President: Carrie Fuzi nominated herself. Seconded by Quinn.
  - 9.3 Treasurer: Vanessa Gelhaar nominated herself. Seconded by Daniel.
  - 9.4 Secretary: Hayley nominated Bianca Wallace. Seconded by Vanessa.

Chair: incoming President

10. Motion to add all executive members, Quinn Fletcher, Caroline Fuzi, Vanessa Gelhaar, and Bianca Wallace, to the FGCA bank account as cheque signatories. Moved by Daniel. Seconded by Don. Carried.
11. City update - Matt Dell
  - 11.1 Q&A
12. Incoming board correspondence
13. Preparation for board orientation. Time extended from 9:00-12:30 on November 23.
14. Gonzales Bay/Gonzales Park. Motion to table this issue to the January board meeting after the Province's new Cabinet is appointed. Moved by: Daniel. Seconded by: Vanessa. Carried.

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| <b>OLD BUSINESS</b> | 8:20pm |
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15. Agenda request form launch

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| <b>IN CAMERA SESSION</b> | 8:24pm |
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Motion to go in camera. Moved by: Daniel. Seconded by: Steve. Carried.

16. Board membership

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| <b>REPORTS</b> | 8:28pm |
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17. Executive Director's report
    - 17.1 Hybrid meeting format. Motion to table discussion to the January meeting. Moved by Don. Seconded by Daniel. Carried.
  18. Committee reports
    - 18.1 Executive Committee
      - 18.1.2 Next meeting TBD
    - 18.2 Finance Committee
      - 18.2.2 Next meeting first week of December. Committee is seeking additional members.
      - 18.2.3 Any outstanding bills? None
    - 18.3 Governance Committee
    - 18.4 CALUC
      - 18.4.1 Next meeting November 25, 7:00pm
    - 18.5 Neighbourhood Improvement Committee
      - 18.5.1 Carrie will start to step back from the Chair role and NIC is seeking a new Chair to transition to
      - 18.5.2 Next meeting November 18, 6:30pm
    - 18.6 VCAN
      - 18.6.1 VCAN membership. Motion to support the existing VCAN membership structure and bylaws. Moved by: Bianca. Seconded by: Vanessa. 2 abstentions (Don and Daniel). Carried.
      - 18.6.2 Next meeting November 27, 6:30pm
- Motion to accept all reports. Moved by: Carrie. Seconded by: Vanessa. Carried.

**MEETING CONCLUSION**

9:03pm

- 19. Next Board meeting: January 6, 7:00pm
- 20. Action items from this meeting
- 21. Ice melter & questions arising out of today’s meeting/open forum  
Was tonight’s meeting beneficial to you? What if anything can we do to improve future board meetings?

Motion to adjourn. Moved by: Carrie. Seconded by: Jenifer. Carried.

**ATTENDANCE**

| Meeting Calendar  | 2024     | 2025     |          |          |          |          |          |          |          |          |          |
|-------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
|                   | Nov<br>4 | Jan<br>6 | Feb<br>3 | Mar<br>3 | Apr<br>7 | May<br>5 | Jun<br>2 | Jul<br>7 | Sep<br>8 | Oct<br>6 | Nov<br>3 |
| Anna Phelan       | ✓        |          |          |          |          |          |          |          |          |          |          |
| Bianca Wallace    | ✓        |          |          |          |          |          |          |          |          |          |          |
| Carrie Fuzi       | ✓        |          |          |          |          |          |          |          |          |          |          |
| Daniel Powell     | ✓        |          |          |          |          |          |          |          |          |          |          |
| Desiree Neufeld   | ✓        |          |          |          |          |          |          |          |          |          |          |
| Don Monsour       | ✓        |          |          |          |          |          |          |          |          |          |          |
| Hayley Lapalme    | ✓        |          |          |          |          |          |          |          |          |          |          |
| Helen McDonald    | ✓        |          |          |          |          |          |          |          |          |          |          |
| James Cocco       | ✓        |          |          |          |          |          |          |          |          |          |          |
| Jennifer Causton  | ✓        |          |          |          |          |          |          |          |          |          |          |
| Johanna Henderson | ✓        |          |          |          |          |          |          |          |          |          |          |
| Peter Hawker      |          |          |          |          |          |          |          |          |          |          |          |
| Quinn Fletcher    | ✓        |          |          |          |          |          |          |          |          |          |          |
| Steve Roddick     | ✓        |          |          |          |          |          |          |          |          |          |          |
| Vanessa Gelhaar   | ✓        |          |          |          |          |          |          |          |          |          |          |
| <b>Staff</b>      |          |          |          |          |          |          |          |          |          |          |          |
| Debbie Banerjee   | ✓        |          |          |          |          |          |          |          |          |          |          |
| Vanya McDonell    | ✓        |          |          |          |          |          |          |          |          |          |          |
| <b>City Reps</b>  | 1        |          |          |          |          |          |          |          |          |          |          |
| <b>Public</b>     | 1        |          |          |          |          |          |          |          |          |          |          |

\_\_\_\_\_  
Co-Executive Director

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Co-Executive Director