

FGCA Board Meeting

MINUTES

September 9, 2024
Fairfield Community Place
1330 Fairfield Road
7:00pm – 9:00pm

WELCOME & ACKNOWLEDGEMENTS

7:00pm

1. Land acknowledgment by Joanna Fox
2. Ice breaker: Do you have a favourite new school/office supply? - Vanessa
3. Establish Quorum (11/12)

ACTION ITEMS

7:12pm

4. City of Victoria update – Councillor Matt Dell provided an update on issues the City is considering. Operating agreement updates will come through staff level
4.2 Q&A
4.2.1 Vanya to follow up with Kimberly regarding use of the commenting feature on City social media posts
5. Review action items from last meeting:
5.1 Quinn to explore opportunities for multiple boards to connect on the operating agreement issue. (Vanya will check at the staff level)
5.2 Desiree to circulate the draft Community Voices agenda request form to Executive Committee for first review and then the board will review in the next stage. (complete)
5.3 Debbie to circulate updated budget asset numbers. (complete)
5.4 Vanya to circulate list of board members with ending and ongoing terms. (complete)

CONSENT AGENDA

7:27pm

6. Confirmation of Agenda. Anything to be added to or removed from the consent agenda for discussion?
7. Adoption of minutes from the July 8 board meeting
8. Approval of new members

Motion to approve the agenda, adopt minutes and approve new members. Moved by Don. Seconded by Vanessa. Carried.

NEW BUSINESS

7:28pm

9. Incoming board correspondence
9.1 Requests to partner on an All Candidates Meeting for the upcoming provincial election. A working group will be struck with a minimum of three board members supporting. Vanya will send an email requesting participation.

Motion to host a provincial election All Candidates Meeting. Moved by Don. Seconded by Jennifer. Carried.

10. AGM, board terms & recruitment for 2024/2025.
 - 10.1 We have some open positions to fill and will recruit following the board skills survey underway. Executive positions are elected after the AGM – President, Vice President, Treasurer, Secretary
11. Board orientation set for Saturday, November 23 from 9am-12pm. TBC with availability of new board members. Childcare will be provided
12. Neighbourhood House branding supported by the board
 - 12.1 Vanya will connect with Mandy about broader branding discussions once the new Strategic Plan is launched
13. Sharepoint check-in

OLD BUSINESS	8:07pm
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14. Draft Strategic Plan for approval

Motion to amend the Strategic Plan goal 5.b from “pilot a new structure” to “explore and pilot a new structure.”

Moved by Carrie. Seconded by Don. Two objections (Daniel’s objection noted, by request). Carried.

Motion to approve the draft Strategic Plan. Moved by Don. Seconded by Jennifer. Carried.

15. Community Voices agenda request form.
 - 15.1 Board members to provide feedback via Sharepoint in the next three weeks and the item will be carried forward to the October meeting.

REPORTS	8:35pm
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16. Executive Director’s report
 - 16.1 Seeking volunteers for Fall Fairfield on September 22
17. Committee reports
 - 17.1 Executive Committee
 - 17.1.2 Next meeting October 1, 12:00pm
 - 17.2 Finance Committee
 - 17.2.2 Any outstanding bills? None
 - 17.2.3. Next meeting September 12, 12:00pm
 - 17.3 Governance Committee – no report
 - 17.4 CALUC – Joanna provided a verbal report
 - 17.5 Neighbourhood Improvement Committee
 - 17.5.1 Carrie to send the Neighbourhood Priorities Forum report to Kimberly at the City of Victoria

17.5.2 Next meeting will be September 16

17.6 VCAN

Motion to accept all reports. Moved by Vanessa. Seconded by Desiree.
Carried.

MEETING CONCLUSION	8:45pm
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18. Next Board meeting: October 7, 7:00pm
19. Action items from this meeting:
 - 4.2.1 Vanya to follow up with Kimberly regarding use of the commenting feature on City social media posts
 - 5.1 Vanya will check at the staff level if other boards are interested in connecting on the operating agreement issue
 - 9.1 Vanya will send an email requesting board participation on a working group to host a provincial election All Candidates Meeting
 - 15.1 Board members to provide feedback on the Community Voices agenda request form via Sharepoint by September 27 and the item will be carried forward to the October meeting
 - 17.5.1 Carrie to send Priorities Forum report to Kimberly at the City
20. Ice melter & questions arising out of today's meeting/open forum
Was tonight's meeting beneficial to you? What if anything can we do to improve future board meetings?

Motion to adjourn. Moved by Hayley. Seconded by Carrie. Carried.

ATTENDANCE

Meeting Calendar	2023		2024								
	Nov 6	Nov 28	Jan 8	Feb 5	Mar 4	Apr 8	May 6	Jun 3	Jul 8	Sep 9	Oct 7
Anna Phelan	✓	✓	✓	✓	✓	LOA	LOA	LOA	✓	x	
Bianca Wallace	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Carrie Fuzi	x	✓	✓	✓	✓	✓	✓	✓	x	✓	
Daniel Powell	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Desiree Neufeld	✓	✓	✓	x	✓	✓	✓	✓	✓	✓	
Don Monsour	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Hayley Lapalme	✓	✓	LOA	LOA	LOA	✓	✓	x	✓	✓	
James Coccola	✓	✓	✓	x	x	✓	✓	✓	✓	✓	
Jennifer Causton	✓	✓	x	✓	✓	✓	x	✓	✓	✓	
Joanna Fox	x	✓	✓	✓	x	✓	✓	✓	x	✓	
Quinn Fletcher	x	x	✓	x	✓	✓	✓	✓	✓	✓	
Scott Davis	✓	x	x	x	✓	x	✓	✓	x		
Vanessa Gelhaar	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Staff											
Debbie Banerjee	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Vanya McDonell	✓	✓	✓	✓	x	✓	✓	✓	✓	✓	
City Reps	1	0	2	1	0	1	1	0	0	1	
Public	2	0	2	2	2	0	1	0	1	2	

Co-Executive Director

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