

FGCA Board Meeting

**MINUTES**

February 5, 2024

Fairfield Community Place

1330 Fairfield Road

7pm – 9:00pm

**WELCOME & ACKNOWLEDGEMENTS**

7:03pm

1. Land acknowledgment by Joanna Fox
2. Community Voices
  - 2.1. Lori Petryk and David Rittenhouse, Gonzales Neighbourhood Association  
New board members seeking clarification on establishment of formal Gonzales community association (particularly regarding funding eligibility), role of FGCA and city in the process.  
Vanya clarifies previous mediation process and decisions of city.
3. Call to order. Anna reminds all attendees of rules of engagement for meetings.
4. Establish Quorum (8/14)

**ACTION ITEMS**

7:28pm

5. Review action items from last meeting.
  - 5.1. Vanya to follow up with Don to get Daniel, Quinn, and Hayley added to VCAN mailing list.  
DONE.

**CONSENT AGENDA**

7:28pm

6. Confirmation of Agenda. Anything to be added to or removed from the consent agenda for discussion?
  - 6.1. Daniel would like to add motion on voting procedure as new business item.
  - 6.2. Jennifer suggests adding formal agenda item to debrief on topics brought up by community voices, at end of each board meeting.
7. Adoption of minutes from January 8 board meeting
8. Approval of new members

Motion to approve updated agenda, adopt minutes and approve new members. Moved: Don, Seconded: Carrie. Carried.

**OLD BUSINESS**

7:36pm

9. Plan for neighbourhood engagement opportunities during OCP update process: Carrie and Joanna propose engagement opportunities as outlined in the February NIC report, including a survey and community forum planned for May, and the formation of a subcommittee.
10. City update: Matt mentions that budget process just ended, main change are infrastructure increases. A new city grant program is coming. OCP discussion coming back to Council this week, a staff report on the progress is expected.

**NEW BUSINESS**

7:56pm

11. No incoming board correspondence

12. Strategic Planning next steps: Vanya confirms that proposed timeline and process works for the board. Daniel brings up separation of community association and neighbourhood association sides of business in strategic planning process as a potential issue to keep in mind – division of work and funding.

Motion to approve proposed strategic planning process. Moved: Daniel, Seconded: Don. Carried.

13. Daniel brings forward motion that all motions at FGCA board and committee meetings shall be decided by majority vote unless otherwise specified in the FGCA Constitution, committee terms of reference, or formally adopted standing order. Carrie seconds. Motion carried.

<b>REPORTS</b>	8:12pm
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14. Executive Director's report: Vanya provides update on Philip and that a decline in his health forced him to resign from the FGCA board effective immediately.  
It is a busy time of year for the FGCA, with several grant applications due. Pre-approval has been received on application for renewal of childcare operating grant. Debrief on childcare facility RFP happened, FGCA was a close second applicant.
15. Committee reports
- 15.1. VCAN: At January 24 meeting, it was decided that invitations to attend meetings will be sent to all councillors and mayor. Don updates on upcoming/ongoing initiatives in other neighbourhoods. Daniel suggests looking at possible connection between NSUN and other neighbourhoods. Next VCAN meeting: Feb 28.
- 15.2. Executive Committee
- 15.2.1. Appointment of new treasurer and secretary. Don nominates Vanessa for the role of treasurer, Joanna seconds. Joanna nominates Bianca for the role of secretary, Vanessa seconds. Motion to appoint Bianca as signing authority. Moved: Daniel, Seconded: Joanna. Carried.
- 15.2.2. Next EC meeting: Feb 20.
- 15.2.3. Land use discussion update – Daniel mentions that limited land use knowledge might be a risk to the organization and stresses importance of allowing time to discuss/strategically grapple with. Carrie brings forward motion that the CALUC terms of reference shall be amended to clarify if the FGCA board takes a stance on land use proposals. Don seconds. Motion carried.
- 15.3. Governance Committee: Helen speaks discusses the previous and upcoming board self-evaluation process, touches on skills matrix, feedback/improvement of board orientation, performance measures in conjunction with strategic plan renewal, annual review of committee terms of reference, risks and opportunities discussion, and review of decision-making to simplify process.
- 15.4. Finance Committee: no updates
- 15.5. CALUC: Daniel has agreed to be vice-chair, new committee members needed. Joanna reports on a successful process outcome with major revisions to proposed development as result of CALUC engagement.
- 15.6. Neighbourhood Improvement Committee: new committee members needed, initiatives are slow to pick up because of limited capacity on the committee.

Motion to accept all reports. Moved: Vanessa, Seconded: Joanna. Carried.

<b>MEETING CONCLUSION</b>	8:40pm
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16. Anna circles back on discussion of adding question opportunities to end of meeting. Don suggests

to start at 6:30pm to allow more time in general. Jennifer suggests to enforce time limit on community voices.

17. Summary of action items from this meeting:

17.1. Include permanent agenda item at the end of each meeting: questions arising out of today's meeting/open forum.

17.2. Daniel will update CALUC terms of reference to be discussed at the March governance committee meeting and approved at the April board meeting. (to clarify if the FGCA board takes a stance on land use proposals)

17.3. Ashley will support CALUC committee recruitment with social media campaign.

18. Next Board meeting: March 4 at 7:00pm

Motion to adjourn. Moved: Don, Seconded: Joanna. Carried.

**ATTENDANCE**

Meeting Calendar	2023		2024								
	Nov 6	Nov 28	Jan 8	Feb 5	Mar 4	Apr 8	May 6	Jun 3	Jul 8	Sep 9	Oct 7
Anna Phelan	✓	✓	✓	✓							
Bianca Wallace	✓	✓	✓	✓							
Carrie Fuzi	x	✓	✓	✓							
Daniel Powell	✓	✓	✓	✓							
Desiree Neufeld	✓	✓	✓	x							
Don Monsour	✓	✓	✓	✓							
Hayley Lapalme	✓	✓	x	x							
James Cocola	✓	✓	✓	x							
Jennifer Causton	✓	✓	x	✓							
Joanna Fox	x	✓	✓	✓							
Quinn Fletcher	x	x	✓	x							
Scott Davis	✓	x	x	x							
Vanessa Gelhaar	✓	✓	✓	✓							
<b>Staff</b>											
Debbie Banerjee	✓	✓	✓	✓							
Vanya McDonell	✓	✓	✓	✓							
<b>City Reps</b>	1	0	2	1							
<b>Public</b>	2	0	2	2							

**X**

Executive Director

**X**

Executive Director