

FGCA Board Meeting

**MINUTES**

June 5, 2023

Fairfield Community Place  
1330 Fairfield Road  
7:00pm – 9:00pm

<b>WELCOME &amp; ACKNOWLEDGEMENTS</b>
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7:00pm
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1. Land acknowledgment by Philip Sawkins
2. Welcome board member candidate Desiree Neufeld
3. Community Voices
  - 3.1. Susan Martin, NSUN
  - 3.2. Shannon Drew, regarding Glenlyon Norfolk School's community engagement
4. Call to Order. Establish Quorum (6/11)

<b>ACTION ITEMS / CITY COUNCIL</b>
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7:15pm
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5. Review action items from last meeting
  - 5.1. Committees to let the Finance Committee know if they anticipate having budget requests for the 2023/24 year. Deadline extended to May 4. Complete.
  - 5.2. Vanya will connect Kimberley and Carrie regarding NIC work. Complete.
  - 5.3. Vanya and Ashley will work on committee engagement survey questions and next steps. Questions developed. Complete.
  - 5.4. Kristina will draft the Childcare Funded Wages letter to the BC Government and circulate for Executive Committee input with a deadline for input. Sent. Complete.
  - 5.5. Vanya to circulate Board governance survey for Board members to complete before the next meeting. Sent. Complete.
6. Council Liaison and City Staff Q&A – City Neighbourhood Team

<b>CONSENT AGENDA</b>
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7:35pm
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Any items to be removed from the consent agenda for discussion? None.

7. Confirmation of Agenda.
8. Adopt minutes of May 1 board meeting
9. Approval of new members

Motion to approve the consent agenda: Move: Don Second: Ashley

Motion to go in camera: Move: Mandy Second: Carrie

<b>IN CAMERA</b>	7:40pm
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10. Draft 2023-24 budget

<b>NEW BUSINESS</b>	8:25pm
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11. Incoming Board Correspondence

<b>REPORTS</b>	8:30pm
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12. Committee Reports (including overview of committee by each chair)

12.1. Executive Director's report

12.2. Finance Committee

12.2.1. Are there any outstanding bills?

12.2.2. Next meeting: See Finance Report

12.3. Executive Committee

12.3.1. Presidents meeting with Gonzalez Neighbourhood Association

12.3.2. Next meeting: June 27, 5:30pm

12.4. Governance Committee

12.4.1. Next meeting: TBD

12.5. CALUC

12.5.1. Next meeting: See Finance Report

12.6. Neighbourhood Improvement Committee

12.6.1. Next meeting: May 15

12.7. Place and Programs Committee

12.7.1. Next meeting: TBD

12.8. VCAN

12.8.1. Next meeting: TBD

12.9. Communications consultant working group

12.9.1. Update from June 1 meeting

12.9.2. Next meeting: TBD

Motion to accept all reports. Move: Joanna Second: Carrie

<b>MEETING CONCLUSION</b>
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13. Summary of Action Items from this meeting.

No action items beyond those identified In Camera.

14. Next Board meeting: July 10, 2023 at 7pm

14.1. No August meeting

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Meeting Calendar	2022		2023								
	Nov 7	Dec 5	Jan 9	Feb 6	Mar 6	Apr 3	May 1	Jun 5	Jul 10	Sep 11	Oct 2
Anna Phelan	X	X	X	X	X	X	X	X			
Ashley Fernandes	X	X	X	X	X	X	X	X			
Bianca Wallace	X	X	X	X	X	X	X	o			
Caitlin McGuire	LOA	LOA	LOA	X	X	o	X	X			
Carrie Fuzi	X	X	o	X	X	X	X	X			
Don Monsour	X	X	X	X	X	x	X	X			
Joanna Fox	X	X	X	o	X	X	X	X			
Mandy Leith	-	X	X	o	X	X	o	X			
Philip Sawkins	X	X	o	X	X	X	X	o			
Quinn Fletcher	X	X	X	X	X	o	X	o			
Scott Davis	X	X	o	X	X	X	X	X			
<b>Staff</b>											
Kristina Wilcox	-	X	X	X	X	X	X	X			
Vanya McDonell	X	X	X	X	o	X	X	X			
<b>City Reps</b>	1	1	2	2	2	2	2	2			
<b>Public</b>	1	-	1	2	1	1	1	2			

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Director

Director