The Fairfield Gonzales Community Association is a non-profit society that works collaboratively to create a positive space from a basis of supporting families and community. Our programs are child led, outdoor and explorations based and offer a unique environment for children to learn and grow at their own pace.

Job Summary:
The Family Program Facilitator works in our Family programs and acts as leader to attending participants (toddlers and adults). The position is responsible for providing support and guidance to participants by welcoming children and their families, facilitating activities, encouraging conversations, creating meaningful interactions and communicating program information. The successful applicant must also help provide healthy snacks and lunches and facilitate a parent learning and sharing session.

For more details on the programs please visit our website.

Hours of Work: Monday 9:30am-1:00pm (Laugh, Lunch & Learn drop-in), Tuesday 9:30am-12pm (Parent & Tot drop-in) & Thursday 9am-11:30am (Kindergym). Applicants must be available for a minimum of 2 of the 3 program times.

Wage: $21.75 - $22.75 per hour (based on experience)

Start date: September 11, 2023 w/training prior

Responsible/Reports to: Early Years Coordinator

Location: Fairfield Gonzales Community Association (1330 Fairfield Road)

Position: Family Programs Facilitator

Required Skills:
- Self-directed and confident in facilitating a family drop-in program
- Personable and comfortable engaging with both guardians and children
- Solid knowledge of the local community programs on health, child development, and parent support
- Effective communication skills (written and oral)
- Demonstrated ability to facilitate child orientated, group activities (songs, stories & puppets)
- Comfortable working with a diverse population and varied needs
- Ability to lift heavy equipment up to 20 lbs. to set up child-appropriate setting.
- Ability to prepare and deliver healthy meals and snacks

Qualifications:
- Experience leading family-centered programming
- Having cared for children 0-5 years is an asset
- Standard First Aid and CPR (C)
- Able to provide an acceptable Criminal Record Check
- Minimum 19 years of age

Interested individuals are requested to forward their resume and cover letter to the Early Years Coordinator via e-mail (eyc@fairfieldcommunity.ca) or in person at Fairfield Community Place (1330 Fairfield Road) during our admin hours. We thank all applicants; however, only those shortlisted will be contacted for an interview.

FGCA is committed to the values of diversity and inclusion in our workplace. We actively encourage applications from people who are experiencing barriers to equality. Those who anticipate needing accommodations for any part of the application and hiring process may contact Pippa Davis, Office Manager at office@fairfieldcommunity.ca or 250-382-4604. Any personal information provided will be maintained in confidence.