

FGCA Board Meeting

MINUTES

May 1, 2023

Fairfield Community Place
1330 Fairfield Road
7:00pm – 9:00pm

WELCOME & ACKNOWLEDGEMENTS

7:00pm

1. Land acknowledgment by Joanna Fox
2. Community Voices
 - 2.1. Susan Martin, NSUN
3. Call to Order. Establish Quorum (6/11)

ACTION ITEMS / CITY COUNCIL

7:08pm

4. Review action items from last meeting
 - 4.1. Committees to let the Finance Committee know if they anticipate having budget requests for the 2023/24 year. Deadline extended to May 4.
 - 4.2. Anna to follow up for more information on Community-Led Crisis Response Team and bring it back to the May meeting. Complete – Anna reached out but has not heard back.
 - 4.3. Anna to respond to Friends of Crystal Pool. Complete.
5. Council Liaison and City Staff Q&A – City Neighbourhood Team
 - 5.1. Councillor Matt Dell and Kimberley Stratford provided an update.
 - 5.2. City has approved a new community garden on Memorial by Ross Bay Cemetery that FGCA will operate.
 - 5.3. Vanya will connect Kimberley and Carrie regarding NIC work.

CONSENT AGENDA

7:35pm

Any items to be removed from the consent agenda for discussion?

6. Confirmation of Agenda
7. Adopt minutes of April 3 board meeting
8. Approval of new members

Motion to approve the consent agenda: Move: Don. Second: Caitlin. Carried.

NEW BUSINESS

7:36pm

9. Incoming Board Correspondence

10. Committee Engagement

- 10.1. Discussion on how to support volunteer and community participation in meetings and committees including consideration of hybrid options, childcare and other supports. Priority will be to confirm if there is a gap in inclusive participation and what the needs are, possibly via a survey.
- 10.2. FGCA equipment needs for virtual and hybrid meetings.
- 10.3. Vanya and Ashley will work on committee engagement survey questions and next steps.

11. Rules of Order

- 11.1. Motion to amend procedure for making motions at Board of Directors meetings. The amended procedure is to:
 - 1) open a topic for discussion
 - 2) the chair will ensure all directors have a chance to participate and aim to achieve consensus
 - 3) Directors will collectively craft the motion
 - 4) then it will be voted on.Move: Philip. Second: Quinn. Carried.

12. Childcare Funded Wages Letter to Province

- 12.1. FGCA preparing letter for Anna to send to the BC Government and others regarding gap between the childcare wage funding increase provided to FGCA and other wage and cost of living increases such as minimum wage, public sector union wages, inflation and municipal property taxes. Kristina will draft the letter and circulate for Executive Committee input with a deadline for input.

13. Motion to go in camera. Move: Caitlin. Second: Quinn. Carried.

IN CAMERA	8:04pm
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14. Staffing update

OLD BUSINESS	8:08pm
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15. Volunteer Appreciation

- 15.1. Volunteer Appreciation Tea held on April 22

REPORTS	8:18pm
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16. Committee Reports (including overview of committee by each chair)

- 16.1. Executive Director's report
- 16.2. Finance Committee
 - 16.2.1. Are there any outstanding bills? None
 - 16.2.2. Philip provided a report. The draft 2023-24 budget will come to the board for discussion in June and decision in July. Transition and mentorship plan for Treasurer role for next Board term.

16.2.3. Next meeting: May 5

16.3. Executive Committee

16.3.1. April 29 Film Screening went well

16.3.2. Next meeting: May 30, 4:30pm

16.4. Governance Committee

16.4.1. Ashley provided an update. Board governance survey drafted. Vanya to circulate for Board members to complete before the next meeting.

16.4.2. Next meeting: 3rd week of May TBC

16.5. CALUC

16.5.1. Joanna provided an update. Two recent meetings, two upcoming meetings. Looking for additional committee members.

16.5.2. Next meeting: May 29, 7:00pm

16.6. Neighbourhood Improvement Committee

16.6.1. Carrie provided an update. Moss St. Market booth engagement on June 3. Fairfield Rd. Traffic letter has generated a lot of interest.

16.6.2. Next meeting: May 15

16.7. Place and Programs Committee

16.7.1. Next meeting: TBD

16.8. VCAN

16.8.1. Don provided an update.

16.8.2. Next meeting: May 24, 6:30pm

16.9. Communications consultant working group

16.9.1. Vanya provided an update.

16.9.2. Next meeting: To be booked.

Motion to accept all reports. Move: Joanna. Second: Don. Carried.

MEETING CONCLUSION

8:50pm

17. Summary of Action Items from this meeting.

18. Next Board meeting: June 5, 2023 at 7pm

18.1. July meeting July 10 due to stat; no August meeting

19. Upcoming dates:

19.1. May 13 FGCA Yard Sale

Motion to adjourn. Move: Don. Second. Philip. Carried.

ATTENDANCE

Meeting Calendar	2022		2023								
	Nov 7	Dec 5	Jan 9	Feb 6	Mar 6	Apr 3	May 1	Jun 5	Jul 10	Sep 11	Oct 2
Anna Phelan	X	X	X	X	X	X	X				
Ashley Fernandes	X	X	X	X	X	X	X				
Bianca Wallace	X	X	X	X	X	X	X				
Caitlin McGuire	LOA	LOA	LOA	X	X	o	X				
Carrie Fuzi	X	X	o	X	X	X	X				
Don Monsour	X	X	X	X	X	x	X				
Joanna Fox	X	X	X	o	X	X	X				
Mandy Leith	-	X	X	o	X	X	o				
Philip Sawkins	X	X	o	X	X	X	X				
Quinn Fletcher	X	X	X	X	X	o	X				
Scott Davis	X	X	o	X	X	X	X				
Staff											
Kristina Wilcox	-	X	X	X	X	X	X				
Vanya McDonell	X	X	X	X	o	X	X				
City Reps	1	1	2	2	2	2	2				
Public	1	-	1	2	1	1	1				