

FGCA Board Meeting

**MINUTES**

Jan 9, 2023

Fairfield Community Place  
1330 Fairfield Road &  
Microsoft Teams  
7:00pm – 9:00pm

**WELCOME & ACKNOWLEDGEMENTS**

7:00pm

1. Call to Order (Land acknowledgment by Ashley Fernandes)
2. Establish Quorum (6/10) – 7 members present

**ACTION ITEMS / CITY COUNCIL / ED REPORT**

7:03pm

3. Review action items from last meeting.
  - 3.1. Ashley posted CALUC questions to the portal – email feedback to Ashley by Jan 23
  - 3.2. Traffic concerns forwarded to NIC – Carrie to provide an update in February
  - 3.3. Anna to send names of communications consultants contacted by email (done)
  - 3.4. FGCA staff to reach out to active StreetLife members to transition them to other volunteer roles where interested and wind down the committee (in progress)
  - 3.5. Anna and Vanya to circulate dates of City Councillor meet and greets and then members can express interest to participate (done)
4. Council Liaison and City Staff Q&A – City Neighbourhood Team – Matt Dell and Kimberley Stratford provided updates.
  - 4.1. Ashley will send Councillor Dell an overview of ESG
  - 4.2. Members discussed Community Centre Operating Agreements and the Gonzalez Neighbourhood Plan

**CONSENT AGENDA**

7:40pm

Any items to be removed from the consent agenda for discussion?

5. Confirmation of Agenda
6. Adopt minutes of December 5 board meeting
7. Approval of new members

Motion to approve the consent agenda: Move: Don. Second: Ashley. Carried.

**OLD BUSINESS**

7:40pm

8. Vanya and Anna to move forward with pursuing communications consultant regarding strategies – in progress.

<b>NEW BUSINESS</b>
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8:15pm
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9. Incoming Board Correspondence – none.
10. Motion to replace the December board meeting with a board orientation following the AGM. Move: Don. Second: Joanna. Carried.
11. Motion to approve Bianca as signing authority: Move: Joanna. Second: Ashley. Carried.
- 11.1. Bianca and Vanya to arrange bank visit

<b>REPORTS</b>
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8:20pm
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12. Executive Director's report – update on FGCA holiday social, Place and Programs to meet with EDs to consider extreme weather action plan for snow days.
13. Committee Reports (including overview of committee by each chair)
- 13.1. Finance Committee
- 13.1.1. Are there any outstanding bills? None
- 13.1.2. Christina provided the first quarter finance report
- 13.1.3. The February agenda will include a discussion of living wage-related changes
- 13.2. Executive Committee
- 13.2.1. Next meeting: January 31 at 5:00pm
- 13.3. Governance Committee
- 13.3.1. Ashley will distribute a draft work plan for 2023 for discussion at the February Board meeting
- 13.3.2. Next meeting: January 17, time TBD
- 13.4. CALUC – verbal update provided. Link to Joanna's interview distributed
- 13.5. Neighbourhood Improvement Committee
- 13.5.1. Next meeting: January 16, time TBD
- 13.6. Place and Programs Committee – no update
- 13.7. VCAN – no update

Motion to accept all reports. Move: Don. Second: Bianca. Carried

<b>MEETING CONCLUSION</b>
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8:58pm
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14. Summary of Action Items from this meeting.
- 14.1.1. Traffic concerns forwarded to NIC – Carrie to provide an update in February

- 14.1.2. FGCA staff to reach out to active StreetLife members to transition them to other volunteer roles where interested and wind down the committee (in progress)
- 14.1.3. Bianca and Vanya to arrange bank visit
- 14.1.4. Place and Programs to meet with EDs to consider extreme weather action plan for snow days.
- 14.1.5. Ashley will distribute a draft work plan for 2023 for discussion at the February Board meeting

15. Next Board meeting: January 9, 2023 at 7pm

Motion to adjourn. Move: Don. Second: Ashley. Carried.

