

FGCA Board Meeting

**MINUTES**

Feb 6, 2023

Fairfield Community Place  
1330 Fairfield Road &  
Microsoft Teams  
7:00pm – 9:00pm

<b>WELCOME &amp; ACKNOWLEDGEMENTS</b>
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7:00pm
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1. Community Voices
  - 1.1. Susan, NSUN
  - 1.2. Daniel Powell – Traffic Calming at Fairfield and Vancouver
    - 1.2.1. Anna to send Daniel's notes to Carrie and board
2. Call to Order (Land acknowledgment by Caitlin McGuire)
3. Established Quorum (6/11) – 9 board members in attendance

<b>ACTION ITEMS / CITY COUNCIL</b>
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7:20pm
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4. Review action items from last meeting
  - 4.1.1. Traffic concerns forwarded to NIC – Carrie provided an update – NIC identifying priority actions for year ahead – completed.
  - 4.1.2. FGCA staff to reach out to active StreetLife members to transition them to other volunteer roles where interested and wind down the committee – completed.
  - 4.1.3. Bianca and Vanya to arrange bank visit – Completed Feb 3.
  - 4.1.4. Place and Programs to meet with EDs to consider extreme weather action plan for snow days (being scheduled) – in progress.
  - 4.1.5. Ashley will distribute a draft Governance Committee work plan for 2023 for discussion at the February Board meeting – in progress, carry forward to an upcoming board meeting.
5. Council Liaison and City Staff Q&A – City Neighbourhood Team
  - 5.1. Councillor Matt Dell provided an update

<b>CONSENT AGENDA</b>
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7:42pm
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Any items to be removed from the consent agenda for discussion?

6. Confirmation of Agenda
7. Adopt minutes of January 9 board meeting
8. Approval of new members

Motion to approve the consent agenda: Move: Don. Second: Philip. Carried.

**OLD BUSINESS**

7:43pm

9. Vanya, Anna and Mandy to move forward with pursuing communications consultant regarding strategies (in progress)
  - 9.1. Vanya provided an update that a working committee is being struck and the next meeting will be February 28 at 6:30. Members are invited to join. The agenda will include a SWOT analysis and general strategy development. Goal is to have a strategy ready for the next AGM.
    - 9.1.1. Members are invited to indicate interest in joining by February 13. Don is interested.
10. Record of January email vote : Motion not to sign the VCAN letter to Victoria City Council regarding amendments to the Official Community Plan. Move: Don. Second: Bianca. Carried.

**NEW BUSINESS**

7:46pm

11. Incoming Board Correspondence
  - 11.1. City is inviting FGCA input on a new Patio Bylaw and Program.
    - 11.1.1. Members to send any input to Vanya to compile for February 10 deadline.
12. Procedure for Email Motions and Voting
  - 12.1. Anna provided an update on procedure.
    - Email motions will be restricted to extreme situations **at the discretion of the President.**
    - When needed, a vote tracking system may be used.
    - Special meetings can be used or decisions can be taken by the Executive Committee if needed.
  - 1.2. Don to indicate to VCAN that FGCA prefers not to participate in opt-out decision-making.
13. Walk & Roll About Event
  - 13.1. Carrie provided an update on the event cancellation.
    - 13.1.1. Carrie to relay accessibility suggestions for Clover Point to Councillor Dell.

**IN CAMERA**

8:04pm

14. Living Wage Discussion - Motion to go in camera. Move: Don. Second: Philip. Carried

**NEW BUSINESS CONTINUED**

8:40pm

- 13.1 Living Wage Discussion continued out of camera.

Motion that the Executive Directors report back to the board on Living Wage budget considerations once the \$10/day negotiation with the Province is concluded. Move: Quinn. Second: Carrie. Carried.

<b>REPORTS</b>	8:42pm
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15. Committee Reports (including overview of committee by each chair)

- 15.1. Executive Director's report – Kristina and Vanya provided an update.
- 15.2. Finance Committee
  - 15.2.1. Are there any outstanding bills? None.
  - 15.2.2. Will likely bring 6-month budget update to March board meeting.
- 15.3. Executive Committee
  - 15.3.1. Next meeting: February 28 @ 5:00pm
- 15.4. Governance Committee
  - 15.4.1. Work Plan – deferred to a later board meeting. Performance measurement framework also under consideration.
  - 15.4.2. Ashley provided an update.
  - 15.4.3. Next meeting: TBC
- 15.5. CALUC
  - 15.5.1. Ashley provided an update on behalf of Joanna. A survey decision may be brought forward to the board at a future meeting.
  - 15.5.2. Next meeting: TBC
- 15.6. Neighbourhood Improvement Committee
  - 15.6.1. NIC is considering a community survey (in addition to the CALUC one) to support conversations with the City of Victoria and other stakeholders.
  - 15.6.2. Next meeting: February 21 @ 6:00
  - 15.6.3. Will be the 3<sup>rd</sup> Tuesday of every month, in person
- 15.7. Place and Programs Committee
  - 15.7.1. Next meeting: TBC
- 15.8. VCAN
  - 15.8.1. OCP letter to the City of Victoria
  - 15.8.2. Next meeting: February 22 @ 6:30pm

Motion to accept all reports. Move: Carrie. Second: Caitlin. Carried.

<b>MEETING CONCLUSION</b>	8:55pm
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16. Summary of Action Items from this meeting.

17. Next Board meeting: March 6, 2023 at 7pm

Motion to adjourn. Move: Don. Second: Philip. Carried.

**ATTENDANCE**

Meeting Calendar	2022		2023								
	Nov 7	Dec 5	Jan 9	Feb 6	Mar 6	Apr 3	May 1	Jun 5	Jul 3	Sep 11	Oct 2
Anna Phelan	X	X	x	X							
Ashley Fernandes	X	X	x	X							
Bianca Wallace	X	X	x	X							
Caitlin McGuire (LOA 6/22 – 2/23)	-	-	-	X							
Carrie Fuzi	X	X	o	X							
Don Monsour	X	X	x	X							
Mandy Leith	-	X	x	o							
Joanna Fox	X	X	x	o							
Philip Sawkins	X	X	o	X							
Quinn Fletcher	X	X	x	X							
Scott Davis	X	X	o	x							
<b>Staff</b>											
Kristina Wilcox	-	X	x	x							
Vanya McDonell	X	X	x	x							
<b>City Reps</b>	1	1	2	2							
<b>Public</b>	1	-	1	2							

**X**

Director

**X**

Director