

FGCA Board Meeting

**MINUTES**

Dec 5, 2022

Fairfield Community Place  
1330 Fairfield Road &  
Microsoft Teams  
7:00pm – 9:00pm

**WELCOME & ACKNOWLEDGEMENTS**

7:00pm

1. Community Voices (NSUN) – Susan Martin provided a report and verbal update.
2. Call to Order (Land acknowledgment by Anna Phelan)
3. Establish Quorum (6/10) – 10 members present

**ACTION ITEMS / CITY COUNCIL / ED REPORT**

7:16pm

4. Review action items from last meeting.
  - 4.1. Ashley will bring list of questions for CALUC to the board – will bring to January board meeting after running by CALUC
  - 4.2. Kimberley will find out if there is data available from speed reader signs on Fairfield and send to the board – completed
  - 4.3. Vanya will request questions for the Minister of Environment from the Climate Action Group. Board members to send their questions to Vanya - completed
  - 4.4. Vanya to send a doodle to schedule a board orientation – completed, held Nov 29
  - 4.5. Anna and Vanya to invite City councillors to meet at FGCA - completed
  - 4.6. Anna to draft a letter in support of Council Liaisons - completed
  - 4.7. Traffic concerns to be forwarded to NIC – Ashley to send
5. City Staff Q&A – City Neighbourhood Team – Matt Dell is new Council liaison. Question from Carrie regarding the Missing Middle initiative – no update at the moment.
6. Executive Director’s report – update on living wage increase for 2023. Holiday hamper campaign going well so far. Neighbourhoods Team convened folks for a community development community of practice and FGCA will participate.

**CONSENT AGENDA**

7:38pm

Any items to be removed from the consent agenda for discussion?

7. Confirmation of Agenda
8. Adopt minutes of November 7 board meeting and in camera meeting
9. Approval of new members

Motion to approve the consent agenda: Move: Quinn Second: Carrie. Carried.

<b>OLD BUSINESS</b>	7:40pm
---------------------	--------

10. Vanya and Anna to move forward with pursuing communications consultant regarding strategies – Two consultants have been contacted, Anna will circulate names by email.
11. Board orientation part 2 – Vanya completed the board orientations with information on financial review and board communication.

<b>NEW BUSINESS</b>	8:15pm
---------------------	--------

12. Incoming Board Correspondence – none.
13. NIC Priorities – suggestions coming in via a web collector tool. Discussed if there are one or two budget priorities to share with the City.
14. Making the Streetlife Committee dormant and transitioning volunteers  
  
Motion to make the Streetlife Committee dormant indefinitely: Move: Philip Second: Mandy. Don not in favour. Carried.
15. Committee Chair and member appointments – see attached list

Motion to approve the Committee Chairs and members as proposed. Move: Don Second: Joanna, Carried.

<b>REPORTS</b>	8:38pm
----------------	--------

16. Committee Reports (including overview of committee by each chair)
  - 16.1. Finance Committee
    - 16.1.1. Are there any outstanding bills? None
  - 16.2. Executive Committee
    - 16.2.1. Next meeting: January 4 at 5:00pm
    - 16.2.2. Some City Councillors indicated interest in meet and greet. Anna and Vanya will circulate dates and then members can express interest to participate.
  - 16.3. Governance Committee
    - 16.3.1. Next meeting: January, date TBD
  - 16.4. CALUC – verbal update provided.
  - 16.5. Neighbourhood Improvement Committee – no update.
  - 16.6. Place and Programs Committee – no update.
  - 16.7. VCAN
    - 16.7.1. 2 draft letters for review and decision re: signing – posted. Motion to table the VCAN letters to the City of Victoria. Move: Don. Second: Joanna. Carried.

Motion to accept all reports. Move: Quinn. Second: Philip. Carried

<b>MEETING CONCLUSION</b>	8:58pm
---------------------------	--------

17. Summary of Action Items from this meeting.

- 17.1.1. Ashley will bring list of questions for CALUC to the board – will bring to January board meeting after running by CALUC
- 17.1.2. Traffic concerns to be forwarded to NIC – Ashley to send
- 17.1.3. Anna to send names of communications consultants contacted by email – completed during meeting
- 17.1.4. FGCA staff to reach out to active StreetLife members to transition them to other volunteer roles where interested and wind down the committee
- 17.1.5. Anna and Vanya to circulate dates of City Councillor meet and greets and then members can express interest to participate

18. Next Board meeting: January 9, 2023 at 7pm

Motion to adjourn. Move: Don Second: Joanna Carried.

**ATTENDANCE**

Meeting Calendar	2022		2023								
	Nov 7	Dec 5	Jan 9	Feb 6	Mar 6	Apr 3	May 1	Jun 5	Jul 3	Sep 11	Oct 2
Anna Phelan	X	X									
Ashley Fernandes	X	X									
Bianca Wallace	X	X									
Caitlin McGuire (LOA 6/22 – 2/23)	-										
Carrie Fuzi	X	X									
Don Monsour	X	X									
Mandy Leith	-	X									
Joanna Fox	X	X									
Philip Sawkins	X	X									
Quinn Fletcher	X	X									
Scott Davis	X	X									
<b>Staff</b>											
Kristina Wilcox	-	X									
Vanya McDonell	X	X									
<b>City Reps</b>	1	1									
<b>Public</b>	1	-									

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Director

Director