

FGCA Board Meeting

Minutes

November 1, 2021

Fairfield Community Place
1330 Fairfield Road
7:00pm – 9:00pm

WELCOME & ACKNOWLEDGEMENTS

7:00pm

1. Community Voices - none
2. Call to Order (Land acknowledgment by Vanya)

Meeting called to order: 7:02 pm

3. Introduction: Ashley Fernandes, Board candidate
4. Confirmation of Agenda
 - 4.1. Quorum established (8/9)
 - 4.2. Additions to the agenda – none
5. Election of Executive Committee:
 - 5.1. **President:** Anna Phelan nominated by Brian, seconded by Philip. No other candidates. Appointed by acclamation
 - 5.2. **Vice President:** Dave Thompson nominated by Brian, seconded by Philip. No other candidates. Appointed by acclamation.
 - 5.3. **Treasurer:** Philip Sawkins nominated by Brian, seconded by Julia. No other candidates. Appointed by acclamation.
 - 5.4. **Secretary:** Julia Warren self-nominated, seconded by Brian. No other candidates. Appointed by acclamation.
 - 5.5. **Governance Chair:** Quinn Fletcher self-nominated, seconded by Brian. No other candidates. Appointed by acclamation.
6. Committees overview: each chair gives an overview of their committee
 - 6.1. Committee assignments/elections
 - 6.1.1. Finance: Philip Sawkins – C, Brian V, Julia W, Ashley F
 - 6.1.2. Governance: Quinn Fletcher –C, Don M
 - 6.1.3. CALUC: Joanna Fox – Chair, Dave T, Don M, Michael H, Owen S, Julie E, Ashley F
 - 6.1.4. Streetlife: Caitlin M, Don M, Sung Lee, Sandy Enns, Elaine Weidner, Bryan Rowley, Dave T (chair TBD)
 - 6.1.5. Neighbourhood Improvement: Dave T - C, Don M, Cameron Esler, Sarah Petrescu, Bryan Rowley, David Biltek
 - 6.1.6. Place and Programs: Brian V – C, Philip S, Julia W
 - 6.1.7. VCAN representatives: Dave T, Don M, Michael H, Ashley F (alternate)
 - 6.1.8. Garden: Scott Davis – C, Bonnie Mae Newsmall, Emily Hull

Discussion of whether the Garden Committee needs to continue to report to the Board. Vanya will discuss with Scott.

Motion to appoint all committee members and committee chairs as listed. Move: Philip, Second: Brian; carried.

CONSENT AGENDA	7:30pm
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- 7. Review action items from last meeting.
 - 7.1. Vanya to recirculate proxy voting form to Board members - done
 - 7.2. Solicit Ben's involvement in procedure leading to mediation between FGCA and GNA: clarified that this is not needed.
 - 7.3. Don and EDs will draft letter to City re: priorities for Board - done
- 8. Adopt minutes of October 4 meeting and in camera session
 - 8.1. Motion to approve October 4 minutes and in camera minutes. Move: Quinn, Second: Julia, carried.
- 9. City Neighbourhood Team Q&A and overview of role: Kimberley Stratford
- 10. Approval of new members
 - 10.1. Motion to approve the new members. Move: Brian, Second: Caitlin, carried

OLD BUSINESS	7:40pm
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- 11. Past President's role description
 - 11.1. Governance committee will add creating a role description for the Past President to this year's workplan

NEW BUSINESS	7:45pm
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- 12. Nomination of Ashley Fernandes to the Board – in camera
- 13. Formation of new ad hoc committee to manage GNA mediation process. Joanna (co-chair), Don (co-chair), Ashley, and Dave. Vanya to be staff support.

REPORTS	7:45pm
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- 14. Committee Reports
 - 14.1. Executive Committee as posted
 - 14.2. Finance Committee
 - 14.2.1. Are there any outstanding bills? No outstanding bills.
 - 14.3. Governance Committee as posted

- 14.4. CALUC as posted
- 14.5. Streetlife Committee as posted
- 14.6. Neighbourhood Improvement Committee as posted
- 14.7. Place and Programs Committee as posted
- 14.8. VCAN as posted
- 14.9. Garden Committee as posted

15. Other Reports

- 15.1. Executive Director's report: verbal summary and questions to the report.
- 15.2. Chair's report

Motion to accept all reports. Move: Philip, Second: Joanna, carried

IN CAMERA SESSION

16. Ashley Fernandes nominated to the Board by Quinn, seconded by Julia, carried.

MEETING CONCLUSION

17. Summary of Action Items from this meeting:

- 17.1. Vanya to reach out to Scott Davis re: Garden Committee reporting relationship to Board .
- 17.2. Governance Committee to add Past President role description to its 2021/22 work plan.
- 17.3. New mediation committee to meet.

18. Motion to appoint new officers (President, Vice President, Secretary, Treasurer) as FGCA's signing officers. Move: Philip, second: Brian. Carried.

19. Next Board meeting: 7PM, December 6, 2021

Motion to adjourn. Move: Quinn, Second: Brian, carried.

Meeting adjourned: 9:20 pm.

ATTENDANCE

Meeting Calendar	2021		2022								
	Nov 1	Dec 6	Jan 3	Feb 7	Mar 7	Apr 4	May 2	Jun 6	Jul 4	Sep 12	Oct 3
Anna Phelan	O										
Brian Vatne	O										
Caitlin McGuire	O										
Dave Thompson	O										
Don Monsour (ex-officio)	O										
Joanna Fox	O										
Julia Warren	O										
Michael Hirsch	X										
Philip Sawkins	O										
Quinn Fletcher	O										
Staff											
Kristina Wilcox	O										
Vanya McDonell	O										
City Reps	1										
Public	1										