

FGCA oard Meeting

**MINUTES**

February 7, 2022

Fairfield Community Place  
1330 Fairfield Road  
7:00pm – 9:00pm (Virtual)

|                                       |
|---------------------------------------|
| <b>WELCOME &amp; ACKNOWLEDGEMENTS</b> |
|---------------------------------------|

|        |
|--------|
| 7:00pm |
|--------|

1. Community Voices: Susan Martin / NSUN
2. Interested Board Member Introduction
3. Call to Order (Land acknowledgment by Quinn Fletcher)

Meeting called to order: 7:14 pm

|                       |
|-----------------------|
| <b>CONSENT AGENDA</b> |
|-----------------------|

|        |
|--------|
| 7:14pm |
|--------|

4. Confirmation of Agenda
5. Establish Quorum (10/11)
6. Adopt minutes of January 10 board meeting
7. Approval of new members, including January

Motion to approve the consent agenda: Move: Philip, Second: Brian. Motion carried.

|                                  |
|----------------------------------|
| <b>ACTION ITEMS/CITY COUNCIL</b> |
|----------------------------------|

|        |
|--------|
| 7:17pm |
|--------|

8. Review action items from last meeting.
  - 8.1. Vanya to reach out to Scott Davis re: Garden Committee reporting relationship to Board *DONE*
  - 8.2. Ashley to draft a letter to the city requesting that the speed limit on Fairfield be reduced to between 30km and 40km/hour between Moss and Quadra Streets, and that a four way stop be included at the intersection of Fairfield and Linden. Draft letter to be circulated to the board prior to obtaining Board President's signature and sending. *IN PROGRESS (GOING TO NIC)*
  - 8.3. Vanya/Kristina to pursue an application to the Living Wage for Families BC in order to become an accredited Living Wage Employer, effective May 1, 2022 *IN PROGRESS*

- 8.4. Brian and Kristina to make edits to the Board and Committee Vaccination Guidelines Document and circulate to the board (motion approved at January board meeting that the Board of Directors adopt the Board and Committee Vaccination Guidelines subject to final edits by Kristina and Brian) *DONE*
- 8.5. Vanya to circulate information regarding the mediation committee to the board via email – mediation committee to move forward pending any objections from the board *DONE – MOVING FORWARD*
- 8.6. Date of next Executive Committee Meeting to be circulated to the board once confirmed *DONE*

- 9. City Council Liaison Q&A – City Neighbourhood Team
  - 9.1. Fairfield/Downtown boundary update from Ben or Kimberley

|                     |        |
|---------------------|--------|
| <b>OLD BUSINESS</b> | 7:30pm |
|---------------------|--------|

- 10. Anna to work with Vanya to recruit communications person. *IN PROGRESS*
- 11. Communications consultant update/discussion
- 12. Ashley letter re: traffic in Fairfield *IN PROGRESS (GOING TO NIC)*

|                     |        |
|---------------------|--------|
| <b>NEW BUSINESS</b> | 7:51pm |
|---------------------|--------|

- 13. VCAN housing letter and related correspondence
  - 13.1. Motion to compose letter to mayor and council advising of received correspondence opposing FGCA's signature on VCAN housing letter  
Moved: Caitlin, Second: Julia. Motion carried.
  - 13.2. Request from community member to do a Gonzales survey
  - 13.3. Financial support of unhoused initiative
    - 13.3.1. Motion that the FGCA continue supporting the NSUN group.  
Moved: Julia, Second: Quinn. Motion carried.

|                |        |
|----------------|--------|
| <b>REPORTS</b> | 8:23pm |
|----------------|--------|

- 14. Committee Reports
  - 14.1. Executive Committee
  - 14.2. Finance Committee
    - 14.2.1. Are there any outstanding bills? No
  - 14.3. Governance Committee
    - 14.3.1. Job description
      - 14.3.1.1. Motion that the board accept the Past President Job Description presented by the Governance Committee. Move: Quinn. Motion withdrawn. Description to be edited and brought back to the board.
  - 14.4. CALUC
  - 14.5. Streetlife Committee

14.6. Neighbourhood Improvement Committee

- 14.6.1. Motion that FGCA write a short letter to the City forwarding a list of accessibility improvements needed at Clover Point (written by member Robin Bayley) and inviting the City to a walkabout. Move: David. Second: Brian. Motion carried.

14.7. Place and Programs Committee

14.8. VCAN

14.9. Garden Committee

15. Other Reports

15.1. Executive Director's report

15.2. Gonzales Mediation Committee

Motion to accept all reports. Move: Dave, Second: Philip. Motion carried.

|                          |
|--------------------------|
| <b>IN CAMERA SESSION</b> |
|--------------------------|

16. No in camera session.

|                           |
|---------------------------|
| <b>MEETING CONCLUSION</b> |
|---------------------------|

17. Summary of Action Items from this meeting.

- 17.1. Vanya to bring topic of removing garden committee report from board agenda to Governance Committee
- 17.2. Dave to bring Ashley's letter to the city (requesting that the speed limit on Fairfield be reduced to between 30km and 40km/hour between Moss and Quadra Streets, and that a four way stop be included at the intersection of Fairfield and Linden) to NIC and move forward with sending if NIC approves.
- 17.3. Vanya/Kristina to pursue an application to the Living Wage for Families BC in order to become an accredited Living Wage Employer, effective May 1, 2022
- 17.4. Vanya and Anna to move forward with pursuing communications consultant regarding strategies
- 17.5. Dave and Ashley to compose a letter to mayor and council advising of received correspondence opposing FGCA's signature on VCAN housing letter. Draft letter to be circulated to the board by Friday Feb 11th, giving directors until Monday Feb 14th to raise comments or concerns before sending.
- 17.6. Dave to go back to community member with request for Gonzales survey to talk survey methods, cost, credibility and reach, use, results, and next steps and then report back to the board.
- 17.7. Governance/Quinn to update draft Past President Job Description to include quorum implications and bring back to the board to vote.

- 17.8. Short letter to be composed to the City forwarding a list of accessibility improvements needed at Clover Point (written by member Robin Bayley) and inviting the City to a walkabout.
- 17.9. VCAN to work with Governance Chair to look at Guidelines for Decision-Making for VCAN Representatives to see if edits need to be made
- 17.10. Board members to think about how we can make it easier for the board to communicate out

18. Next Board meeting: March 7<sup>th</sup> 2022

Motion to adjourn. Move: Dave, Second: Brian. Motion carried.

Meeting adjourned: 9:02pm

|                   |
|-------------------|
| <b>ATTENDANCE</b> |
|-------------------|

| Meeting Calendar         | 2021  |       | 2022   |       |       |       |       |       |       |        |       |
|--------------------------|-------|-------|--------|-------|-------|-------|-------|-------|-------|--------|-------|
|                          | Nov 1 | Dec 6 | Jan 10 | Feb 7 | Mar 7 | Apr 4 | May 2 | Jun 6 | Jul 4 | Sep 12 | Oct 3 |
| Anna Phelan              | O     | O     | X      | O     |       |       |       |       |       |        |       |
| Ashley Fernandes         | O     | O     | O      | O     |       |       |       |       |       |        |       |
| Brian Vatne              | O     | O     | O      | O     |       |       |       |       |       |        |       |
| Caitlin McGuire          | O     | O     | O      | O     |       |       |       |       |       |        |       |
| Dave Thompson            | O     | O     | O      | O     |       |       |       |       |       |        |       |
| Don Monsour (ex-officio) | O     | O     | O      | O     |       |       |       |       |       |        |       |
| Joanna Fox               | O     | O     | O      | X     |       |       |       |       |       |        |       |
| Julia Warren             | O     | O     | O      | O     |       |       |       |       |       |        |       |
| Michael Hirsch           | X     | O     | O      | O     |       |       |       |       |       |        |       |
| Philip Sawkins           | O     | O     | O      | O     |       |       |       |       |       |        |       |
| Quinn Fletcher           | O     | O     | O      | O     |       |       |       |       |       |        |       |
| <b>Staff</b>             |       |       |        |       |       |       |       |       |       |        |       |
| Kristina Wilcox          | O     | O     | O      | O     |       |       |       |       |       |        |       |
| Vanya McDonell           | O     | O     | O      | O     |       |       |       |       |       |        |       |
| <b>City Reps</b>         | 1     | 1     | 2      | 1     |       |       |       |       |       |        |       |
| <b>Public</b>            | 1     | 7     | 2      | 3     |       |       |       |       |       |        |       |