



FAIRFIELD GONZALES
COMMUNITY ASSOCIATION
the place to connect

MISSION: To create a connected, collaborative, inclusive and sustainable community.

JOB POSTING:

Early Years Substitute (Fairfield Location)

Posting date: November 23, 2020

Application Deadline: open until filled

The Fairfield Gonzales Community Association is a non-profit society that enhances quality of life in our neighbourhood by providing various services to over 20,000 users annually. As an organization we work collaboratively to create a positive space from a basis of supporting families and community. Our programs are child led, nature and explorations based and offer a unique environment for children to learn and grow at their own pace.

Job Title: Early Years Substitute

Rate of Pay: \$19-\$21/hour

Hours of Work: Hours may vary between 7:30am – 5:30pm

Location: 1330 Fairfield Road (Fairfield Gonzales Community Association)

Our Early Years Programs run 5 days a week outdoor/indoor, exploration based that focuses on the power of inquiry and empathy.

Responsibilities

- Provide direct supervision of the children in our Early Years Program
- Build strong relationships with children, families and colleagues
- Act in accordance with the FGCA policies and procedures as well as within the requirements of all governing agencies
- Promote community awareness and participation in programs
- Provide support to other Early Years programs with direction of the EYC and the Program Manager
- Support related FGCA activities events and generally promoting the mission of the association
- Excellent inter-personal and customer service skills
- Work collaboratively with our Early Years team
- With the support of the EYC, other ECE and facilitators, plan and deliver high quality child care services for preschool, daycare and family drop programs.

Qualifications

- Direct experience working in a licensed care setting with children aged 0-5
- Minimum 19 years of age
- Responsible Adult, ECE, or ECEA certification
- Strong written and oral communication and customer service skills
- Standard First Aid and CPR (C) and Criminal Record Check
- Have completed a course, or combination of courses, of at least 20 hours duration in child development, guidance, health and safety or nutrition
- Must be comfortable and able to work in an outdoor preschool

Interested individuals are requested to forward their resume and cover letter via e-mail to Kristina Wilcox, Co-Executive Director (kwilcox@fairfieldcommunity.ca) or in person during our administrative hours. We thank all applicants; however, only those shortlisted will be contacted for an interview.