The Fairfield Gonzales Community Association is a non-profit society that enhances quality of life in our neighbourhood by providing various services to over 20,000 users annually. As an organization we work collaboratively to create a positive space from a basis of supporting families and community. Our programs are child led, nature and explorations based and offer a unique environment for children to learn and grow at their own pace.

**Job Title:** Early Years Substitute  
**Rate of Pay:** $19-$21/hour  
**Hours of Work:** Hours may vary between 7:30am – 5:30pm  
**Location:** 1330 Fairfield Road (Fairfield Gonzales Community Association)

Our Early Years Programs run 5 days a week outdoor/indoor, exploration based that focuses on the power of inquiry and empathy.

**Responsibilities**  
- Provide direct supervision of the children in our Early Years Program  
- Build strong relationships with children, families and colleagues  
- Act in accordance with the FGCA policies and procedures as well as within the requirements of all governing agencies  
- Promote community awareness and participation in programs  
- Provide support to other Early Years programs with direction of the EYC and the Program Manager  
- Support related FGCA activities events and generally promoting the mission of the association  
- Excellent inter-personal and customer service skills  
- Work collaboratively with our Early Years team  
- With the support of the EYC, other ECE and facilitators, plan and deliver high quality child care services for preschool, daycare and family drop programs.

**Qualifications**  
- Direct experience working in a licensed care setting with children aged 0-5  
- Minimum 19 years of age  
- Responsible Adult, ECE, or ECEA certification  
- Strong written and oral communication and customer service skills  
- Standard First Aid and CPR (C) and Criminal Record Check  
- Have completed a course, or combination or courses, of at least 20 hours duration in child development, guidance, health and safety or nutrition  
- Must be comfortable and able to work in an outdoor preschool

Interested individuals are requested to forward their resume and cover letter via e-mail to Kristina Wilcox, Co-Executive Director (kwilcox@fairfieldcommunity.ca) or in person during our administrative hours. We thank all applicants; however, only those shortlisted will be contacted for an interview.