

FGCA Extraordinary Board Meeting

MINUTES

MARCH 26, 2020
Via TELECONFERENCE
Fairfield Community Place
1330 Fairfield Road
7:30pm - 9pm

Attendees:

Don Monsour	Dave Thompson	Bryan Rowley
Jennifer Matthews	Julia Warren	Michael Hirsch
Brian Vante	Patricia Ward	Lindsay Herriot

Staff:

Vanya McDonell	Kristina Wilcox
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Regrets:

Anna Phelan	Scott Davis	Lindsay Herriot
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WELCOME & ACKNOWLEDGEMENTS

7:30pm

1. Call to Order and land acknowledgement (Jen Matthews for acknowledgement)

Meeting called to order: **7:30pm**

Quorum established (9/12)

SPECIAL AGENDA

7:35pm

2. FCGA Staffing Proposal

- 2.1. The co-Executive Directors and members of the Executive Committee briefed the Board on the current staffing situation at the Association and briefed them on the staffing proposal.

Motion: To approve the Executive Committee recommendation to approve the staffing response proposal for action to June 26th, 2020 including \$82,301 in EI top up for employees and a \$30,000 discretionary contingency fund to a maximum of \$112,301. The Executive Directors will be responsible for monthly reporting to the Board of Directors on the plan. Should there be any material changes to the operating environment, risk to the organization or opportunities for FGCA, the EDs will immediately inform the FGCA Board

Chair who will determine next steps. Decisions about the scope of operations and staffing actions post-June 26th will be made at a later date.

Moved: Brian **Seconded:** Chris. In favour: 12; Opposed: 0.

3. Future Meetings

3.1. The Chair canvassed the Board for ideas regarding of how they would like to meet during the current COVID situation. The consensus was that we would have formal meetings as needed, via teleconferce and the EDs would schedule a series of informal meetings in the interim.

3.2. April 6 meeting postponed at this time. Next scheduled meeting for May 4th @ 7pm and the Strategic Planning meeting

Motion to Adjourn (8:05pm) Move: Dave **Second:** Brian. Carried.

ATTENDANCE

Meeting Calendar	2019		2020										
	Director	Nov 4	Dec 2	Jan 6	Feb 3	Mar 2	Mar 26	Apr 6	May 4	Jun 1	Jul 6	Sep 14	Oct 5
Anna Phelan	O	-	-	-	-	-							
Brian Vatne	O	O	O	X	O	O							
Bryan Rowley	O	O	O	O	O	O							
Chris Reed	X	O	O	O	O	O							
Dave Thompson	O	O	O	O	O	O							
Don Monsour	O	O	O	O	X	O							
Jennifer Matthews	O	X	O	O	O	O							
Julia Warren	X	O	O	O	O	O							
Michael Hirsch	X	O	O	O	O	O							
Patricia Ward	O	O	O	O	O	O							

Scott Davis	O	O	X	X	O	X						
Lindsay Herriot	O	X	O	O	X	O						
Staff												
Vanya McDonell	O	O	O	O	O	O						
Kristina Wilcox	N/A	N/A	N/A	N/A	N/A	O	N/A	N/A				
Public	3	0	5	2	0	0						

Director

Director