

# Guide to MOSS ROCK PRESCHOOL

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❖ **IMPORTANT: Please note that we are only able to accept complete registration packages.**

Item Required	Included
Registration Deposit - \$50.00 cheque	
\$30.00 cheque for Administrative Fee <i>(for new registrants only)</i>	
Completed Pre-Authorized Debit (PAD) form <i>(with attached void cheque)</i>  *returning families do not need to submit new PAD forms unless they want to update their current financial information	
Recent photo of your child <i>(see registration form for more information)</i>	
Copy of your child's immunizations	
If Divorced/Separated, a copy of Legal Separation <u>OR</u> copy of FGCA Custody Arrangement	
Fully completed registration forms	

- ❖ If you are separated/divorced we require a current copy of all legal custody agreements referencing custody arrangements ONLY
- ❖ If you are separated/divorced and DO NOT have a legal custody agreement we require an FGCA custody arrangement document. This document must be updated as applicable. (Please ask your on-site manager for direction prior to registration)
- ❖ If your child has a special need or behavioural need you must attach a care plan (Please ask your on-site manager for direction prior to registration)

## CHEQUES AND FEES

New families are required to provide a one-time only administrative fee of \$30

- o One cheque per family

Non-refundable deposits- \$50.00, dated for the registration date

- o Deposits are placed against your last month of care

**All cheques are made out to:** *The Fairfield Gonzales Community Association*

- o **Memo Line:** Your Child's Name and Program (Moss Rock or Five Points)

## MOSS ROCK PRESCHOOL FEES

Hours: 9am-1pm

2 days/week (Tues, Thurs):\$220

3 days/week (Mon, Wed, Fri): \$265

5 days/week: \$ 435