

# Meeting of the FGCA Board of Directors

## Minutes from Dec 5, 2016

*Drafted: Dec 21, 2016*

The following minutes were taken at the Fairfield Gonzales Community Association's Meeting of the Board of Directors, held monthly at 'The Place' at 1330 Fairfield Road.

### I. Attendance

o = Attended, x = Regrets/Absent

Meeting Calendar*	2016		2017									
	Nov 7	Dec 5	Jan 9	Feb 6	Mar 6	Apr 3	May 1	Jun 5	Jul 3	Aug 7	Sep 4	Oct 2
<b>Board</b>												
Don	o	o										
Heather	o	o										
Scott	x	x										
Jason	o	o										
Anne	x	o										
David	x	o										
Philip	o	o										
Andrew	o	o										
Brett	o	o										
Forrest	o	o										
George	o	o										
Alice	-	o										
Kimberley	o	o										
Paul	o	x										
<b>Staff</b>												
Vanya	o	o										
Kristina	o	o										
<b>Public</b>												
-	3	0										

\*Subject to change as required; schedule changes are usually provided 1 month in advance.

## II. Details

The meeting started at the standard time of 7:00 PM and was adjourned at 8:55 PM. Referenced documents can be accessed via the FGCA portal: [fairfieldcommunity.ca](http://fairfieldcommunity.ca)

Time (PM)	Agenda	Notes/Discussion/Decisions
7:00-7:01	<b>Welcome &amp; Call to Order</b>	Don
7:01-7:02	<b>Community Voices</b>	Don, No Members of the Public in attendance.
7:02-7:10	<b>Agenda Review &amp; Approval</b>	Don
	Attendance/Regrets	Regrets: Paul, Scott; Late: David
	Establish Quorum (min 8/14)	11 of 14 members present.
	Motion: to accept resignation of Kevin Koch from FGCA Board.	Moved: Heather; Seconded: Jason; Motion Carried.
	Ratify email motion to appoint Alice Albert to FGCA Board.	Moved: Heather; Seconded: Anne; Motion Carried.
	Adopt Minutes: Oct 18, 2016.	Tabled.
	Motion: to Adopt Minutes of Nov 7, 2016 Board Meeting.	Moved: Jason; Seconded: George; Motion Carried.
7:10-7:20	<b>Executive Director's Report</b>	Vanya, Kristina
	Refer to:	<i>Executive Director's Report</i>
	Discussion: Reminder that Observer Deadline for new programming is 2nd week Jan.	Vanya
7:45-8:30	<b>Committee Reports &amp; Special Projects</b>	Committee Chairs provided updates on Terms of Reference and scheduling and hosting of first meetings (details available from Committee Chairs).
	<b>Executive</b>	Don
	Discussion: Reminder that all Board Members are eligible to attend committee meetings but cannot vote unless a member of that particular committee.	Don
	Motion:	-

<b>Finance</b>	Phillip
Q: Are there any overdue bills?	No
Discussion:	-
Motion:	-
<b>Human Resources</b>	Kristina
Discussion:	-
Motion:	-
<b>Governance</b>	Forrest
Discussion:	-
Motion:	-
<b>CALUC</b>	David
Discussion: Overview of Garden Suites meeting, plan to optimise CALUC's consultation process and plan to increase CALUC membership; preliminary meeting with CRD on treatment plant.	Multiple Members
Motion:	-
<b>Place Committee</b>	Kristina
Discussion: Update on Margaret Jenkins Project.	George, Kristina
Motion: to approve Margaret Jenkins plan on basis of being able to ensure Q1-2107 move in coordination w/ SD61 Board.	Moved: George; Seconded: Philip; Abstained: Forrest; Motion Carried.
<b>Fund Development</b>	Brett
Discussion: Member Rewards Program to be further explored with Board, Executive Members and Community. 1st Committee meeting to be held in Dec.	Multiple Members
Motion:	-

	<b>StreetLife</b>	Heather
	Discussion: need for clarification/definition of 'chair'; an idea for Fairfield-Gonzales Community walking tour map.	Multiple Members
	Motion:	-
	<b>Community Garden</b>	-
	Discussion:	-
	Motion:	-
	<b>VCAN</b>	Don, Forrest
	Discussion:	-
	Motion:	-
	<b>Motion: To Accept All Committee Reports</b>	Moved: Don; Seconded: Phillip; Motion Carried.
8:30-8:35	<b>Old Business</b>	Don, Board
	Discussion: With expectations and limitless opportunities for support, ways FGCA can improve its role in Renters Forum?	Heather, Vanya
	Discussion: Suggestion to explore community interest in Urban Forest, with Saanich as a benchmark.	Multiple Members
	Discussion: 3 new Board members scheduled to attend make up session for Board Orientation	Multiple Members
8:35-8:45	<b>New Business</b>	Don, Board
	Discussion: Ways the FGCA can enhance engagement with community members?	Multiple Members
	Motion: to hold the Community Voices Session 6:30-7:00 PM at all future Board Meetings	Moved: Phillip; Seconded: Brett; Motion Carried.

8:45-8:50	<b>Councillor Liason's Report</b>	Chris Coleman
	Refer to:	<i>Councillor Liason's Report</i>
8:50-8:55	<b>Summary of Action Items from this Meeting</b>	Brett
	Refer to Carried Motions.	Brett
8:55-9:00	<b>Announcements</b>	Don
	Next Board Meeting:	Jan 9, 2017
9:00	<b>Adjournment</b>	Don
	Motion: to adjourn.	Moved: Don; Seconded: Brett; Motion Carried.

### III. Special Notes

Not applicable for this meeting.