

FGCA OSC Part Time Request Form

The FGCA OSC programs are designed to prioritize full-time registration and therefore part-time requests are granted at times when there are available spaces in OSC and no waitlist exists.

Please submit this form to the on-site manager and they will be happy to discuss your part-time request. If you are new to our program then please ensure that this form is submitted with a complete registration package.

Part Time Options												
Please indicate your preferred part-time schedule by selecting the days (AM and PM) that you would like to attend in the corresponding row. If you are flexible then please indicate your flexibility in the notes area. See reverse for fee structure.												
	Mon		Tues		Wed		Thurs		Friday		Notes	
<i>Options</i> <i>2 days or 3 days</i>	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM		

Families that are registered for part-time care should be aware that in the event that a full-time application is received they will be given the 'right of first refusal' on accepting the full-time space. If a full-time application is submitted, sufficient notice will be given to part-time families and they will have the option to move to full-time or withdraw from the program.

Child(ren's) Name(s): _____

Centre your child is currently enrolled in (please circle one): **Fairfield OSC** **Margaret Jenkins OSC**

Parent/Guardian **Signature:** _____

Date: _____

Office Use Only

Date received:

Date of part-time registration:

OSC Fee Structure

Care Options	Full Time (5 days)	Part Time (3 Days)	Part Time (2 Days)
Before Care (7:30am-9:00am)	\$100/month	\$60/month	\$40/month
After Care (2:45pm-6:00pm)	\$310	\$250	\$200
Before & After Care	\$365	\$300	\$240
Early Dismissal Days	Included		
NOTE: Although some months have fewer days, monthly fees are averaged over the school year, and discounts will not be applied. Early Dismissal Care (ED) may be available if it is scheduled on your regularly registered day. Check with your onsite Manager as care is not guaranteed and space is based upon available human resources and VIHA expectations.			