



Date: _____

FGCA and Parent/Guardian Custody Arrangement - Shared/Joint Custody

The FGCA Custody arrangement can be modified to work for joint/shared custody and full or primary custody situations. The custody arrangement is valid only for our Child Care Centre and its intent is to ensure the health and safety of your child, clear communication and a concrete schedule of financial accountability for legal parents and guardians. For the purposes of the FGCA we consider your status as a shared/joint custody arrangement if you are separated and do not have a legal custody document. If you are in a high conflict custody situation, please ensure that our care facility is not used as a means of which to communicate your personal concerns through. We abide by the privacy act and are unable to act as a conduit for disputes.

Pick-Up Plan

For simplicity the first parent/guardian listed will be “parent 1” and the second parent listed will be “parent 2.” Parent’s/guardian’s are responsible to update this plan immediately should there be changes which impact the pick up/drop off schedule.

_____ and _____, do hereby agree that their child(ren) _____ and _____, and _____ shall be in the joint custody of the listed parent/guardian.

_____ and _____, do hereby agree that both parents shall have access to child care records and be included on all pick up and emergency lists.

_____ and _____, do hereby agree that payment to the Fairfield Gonzales Community Association will not be withheld should parent’s/guardian’s have a disagreement. All fees, penalty fees and other accrued fees are attached to the client, or child, for which both parent’s/guardian’s are financially responsible unless otherwise stated. Should a charge accrue on the date of the pick-up parent/guardian, then it is that parent/guardian responsible for immediately settling the balance for their child’s account. Should that

parent/guardian refuse parent we will first notify the second parent/guardian and ask for payment. If payment is not made we will immediately terminate care until the outstanding balance is paid.

Communication

_____ and _____, do hereby agree that the Child Care Facility shall have access to both parents by phone and email. Both parents/guardians are responsible to respond to centre emails, make themselves abreast of all centre policies, programming and billing.

Parent 1 _____ is responsible for the below schedule:

Monday	Drop Off	Yes	No	Pick Up	Yes	No
Tuesday	Drop Off	Yes	No	Pick Up	Yes	No
Wednesday	Drop Off	Yes	No	Pick Up	Yes	No
Thursday	Drop Off	Yes	No	Pick Up	Yes	No
Friday	Drop Off	Yes	No	Pick Up	Yes	No

Parent 2 _____ is responsible for the below schedule:

Monday	Drop Off	Yes	No	Pick Up	Yes	No
Tuesday	Drop Off	Yes	No	Pick Up	Yes	No
Wednesday	Drop Off	Yes	No	Pick Up	Yes	No
Thursday	Drop Off	Yes	No	Pick Up	Yes	No
Friday	Drop Off	Yes	No	Pick Up	Yes	No

If you currently have a one week on/one week of or a monthly on/off schedule please provide that schedule in this area.

By signing below we are stating that we have read and understood the agreement put forth and will alert the FGCA in timely manner of any changes that may affect the agreement.

Signature of Parent 1: _____

Signature of Parent 2: _____

Date: _____

Date: _____