



Date: _____

FGCA and Parent/Guardian Custody Arrangement - Primary Custody

The FGCA Custody arrangement can be modified to work for joint/shared custody and full or primary custody situations. The custody arrangement is valid only for our Child Care Centre and its intent is to ensure the health and safety of your child, clear communication and a concrete schedule of financial accountability for legal parents and guardians. For the purposes of the FGCA we consider your status as a shared/joint custody arrangement if you are separated and do not have a legal custody document. If you are in a high conflict custody situation, please ensure that our care facility is not used as a means of which to communicate your personal concerns through. We abide by the privacy act and are unable to act as a conduit for disputes.

Primary Custody-Provide legal documentation

The FGCA considers primary custody to be a living situation where the child lives full time with “parent 1” and where “Parent 2” has access. Please outline the custody schedule.

For simplicity the first parent/guardian listed will be “parent 1” will be the primary custody parent and “parent 2” will be the parent with access. Parent’s/guardian’s are responsible to update this plan immediately should there be changes which impact the pick up/drop off schedule.

Pick-Up Plan

_____ and _____, do hereby agree that their child(ren) _____ and _____, and _____ shall be in the primary custody of the first listed parent/guardian.

Parent 1 _____ is responsible for the below schedule:

Monday	Drop Off	Yes	No	Pick Up	Yes	No
Tuesday	Drop Off	Yes	No	Pick Up	Yes	No
Wednesday	Drop Off	Yes	No	Pick Up	Yes	No
Thursday	Drop Off	Yes	No	Pick Up	Yes	No
Friday	Drop Off	Yes	No	Pick Up	Yes	No

Parent 2 _____ has access according to the schedule below

Monday	Drop Off	Yes	No	Pick Up	Yes	No
Tuesday	Drop Off	Yes	No	Pick Up	Yes	No
Wednesday	Drop Off	Yes	No	Pick Up	Yes	No
Thursday	Drop Off	Yes	No	Pick Up	Yes	No
Friday	Drop Off	Yes	No	Pick Up	Yes	No

If you currently have a one week on/one week of or a monthly on/off schedule or any other care/access agreement please provide that information in this area.

Child Care

_____ and _____, do hereby agree that all parties that payment to the Fairfield Gonzales Community Association will not be withheld should parent's/guardian's have a disagreement. All fees, penalty fees and other accrued fees are attached to the client, or child, for which both parent's/guardian's are financially responsible unless otherwise stated. Should a charge accrue for a non-paying parent/guardian the parent/guardian with sole custody is responsible for immediately settling the balance for their child's account.

Communication

_____ and _____, do hereby agree that the Child Care Facility shall have access to both parents by phone and email. Both parents/guardians are responsible to respond to centre emails, make themselves abreast of all centre policies, programming and billing.

Signature of Parent 1: _____

Signature of Parent 2: _____

Date: _____

Date: _____