



FAIRFIELD GONZALES
COMMUNITY ASSOCIATION
the place to connect

Out-of-School Care Team Leader and Leader

Rate of Pay: \$15.50-\$16.50, depending on position

Start date: As soon as possible **Completion Date:** June 29, 2017

Work setting: Fairfield Gonzales Community Association (Margaret Jenkins OSC OR Fairfield OSC)

Positions available: 2-3

Hours of Work: Shifts are Monday-Friday: 7:15am– 9:00am and 2:30pm-6:00pm.

THE FGCA

The Fairfield Gonzales Community Association is a non-profit society that enhances quality of life in our neighbourhood by providing various services to over 20,000 users annually. As an organization we work collaboratively to create a positive space from a basis of supporting families and community. Specifically, our Child Care Programs are based on the strong philosophy that each child is a capable and unique individual. Our programs are child led, nature and explorations based and offer a unique environment for children to learn and grow at their own pace.

JOB DESCRIPTION

Reporting directly to the on-site Manager and the School Age Care Operations Manager, the successful candidate will provide support to the OSC program in the following ways:

- Develop and maintain a positive learning environment which provides children with opportunities for success
- Self-directed when implementing individual and/or group activities
- With the Manager's approval, organize and facilitate monthly programming and team meetings
- Ensure all licensing regulations are understood, practiced and are adhered to
- Maintain the aesthetic appearance of the physical spaces in a child centered and responsible manner
- Attend team meetings and staff meetings and training sessions
- Communicate with Manager and staff to promote an open, collaborative environment

REQUIREMENTS AND QUALIFICATIONS

- Ability to understand and apply current recreation, child development, and child care philosophy
- Self-directed and confident with delivering quality school aged programs
- Excellent inter-personal and customer service skills
- Previous experience working with children in a licensed child care or recreation based setting
- Strong written and oral communication skills
- Standard First Aid and CPR (C) and Criminal Record Check
- Have completed a course, or combination of courses, of at least 20 hours duration in child development, guidance, health and safety or nutrition
- Minimum 19 years of age

Interested individuals are requested to forward their resume, with a cover letter, to Breeze Grant, School Age Care Operations Manager, either in person at Fairfield Community Place or email at camps@fairfieldcommunity.ca

Please place 'FGCA- OSC leader application' in the subject line of your e-mail

Position will remain open until a suitable candidate is found. Only those applicants selected for interview will be contacted.